



Military Order of the Cootie Auxiliary

Supreme General Orders #4

2021-2022

PRESIDENTS ON ALL LEVELS, PLEASE PASS THIS INFORMATION TO YOUR MEMBERS!!!!

1. **MEMBERSHIP – HELP WE STILL NEED MEMBERS!!!** Reminder to make sure that you get your current members to pay their 2022 dues, if they haven't already. If their dues were not paid by December 31st, they are not considered members in good standing.
2. I hope you are still pushing membership and getting those new members. Go out to your Bachelor Pup Tents and see if they would like an Auxiliary. Most of your VFW's will be having your Mid-year Conferences in January or February, there is a great place to get new members. Remember, the main requirement to become a member of the Military Order of the Cootie Auxiliary, they only have to be a VFWA member in good standing for 6 months.
3. **TREASURERS – PLEASE, PLEASE, DO NOT HOLD DUES!!!** Once you receive the dues from your members, complete your transmittal and forward your dues to your Grand Treasurer. In order for your members to be in good standing, these transmittals must be submitted to the Supreme Treasurer, her address is Rebecca Wischmeyer 914 Bourn Ave., Columbia, MO 65203. Or e-mail to: supremetreasurer2021@icloud.com.
4. **AUDITS** – Reminder, audits for October, November and December were due in January. **ALL AUDITS GO TO THE SUPREME TREASURER**, Rebecca Wischmeyer. **DO NOT** send them to the MOC Supreme Quartermaster. You can either snail mail them or scan them in and email a copy to supremetreasurer2021@icloud.com.
5. **BY-LAWS & RITUALS:** Please make sure that you purchase the most current By-laws as some of the By-Laws have been changed or new ones added. And I would like everyone to be on the same page. The cost of the By-Laws cost \$15.00. These can be ordered from our Supreme Treasurer **NOT** the MOC store.
6. **SUPREME REPRESENTATIVE:** Please get your requests for your Supreme Representative for your Grand Convention to me ASAP. They were due to me **December 31, 2021**, so far, I have received only 6. Below are items that the representative will be looking for when he or she inspects your Grand.

7. I have heard that some of the Grands out there in Cootie Land have gone Green, and this is OK, to an extent. All minutes and ledger pages can be typed in the computer but a hard-copy **MUST** be maintained in a hard bound book or a 3-ring binder and **MUST** contain a **minimum** of 2 years documents. Below is a list of what the Supreme Representatives will be looking for when they come to inspect your Auxiliary.

From the Secretary

- **CURRENT** copy of By-Laws
- **Minutes** – The minutes can be typed or hand written and should be in a hard bound book or a 3-ring binder (containing a minimum of at last 2 years). Pages must be numbered sequentially.
- Copies of all Audits and Bonds

From the Treasurer

- **CURRENT** copy of By-Laws
- **Ledger (containing a minimum of at last 2 years)** – These can be typed up on the computer but the pages should be maintained in a hard bound book or a 3-ring binder, pages must be numbered sequentially, minimum of 2 years
- Bank statements from most recent audit
- Receipt books
- **Current** audit
- Copy of current bond for President, Treasurer and Assistant Treasurer
- Copy of current 990
- Your EIN

8. Per the new by-laws **ALL Grands MUST** appoint an Assistant Treasurer (This person is to be appointed by the President, Sr. Vice & Jr. Vice) And he or she must be bonded.

9. GRAND PRESIDENTS or Auxiliaries not in a Grand, please call me if your Grand or one of your Auxiliaries are having problems. If you don't want to talk to me, e-mail Peggy Bell, Supreme Chief of Staff at peggythomasbell626@att.net. We can't afford to lose any more Auxiliaries this year.

10. I want to want to wish all of you out there in Cootie Land a safe, healthy and Happy New Year. To those who have lost loved ones and friends our sympathy and prayers are with you. To those who are ill, we are wishing you a speedy recovery.

Attested By:

Kathy Browne

Kathy Browne
Supreme Secretary

By Order of:

Debbie Thie

Debbie Thie
Supreme President